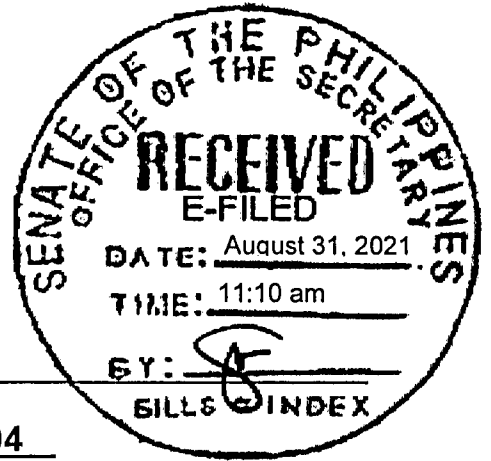


EIGHTEENTH CONGRESS OF THE)
REPUBLIC OF THE PHILIPPINES)
Third Regular Session)



SENATE

COMMITTEE REPORT NO. 294

Submitted by the Committee on Local Government August 31, 2021.

Re: House Bill No. 8882

Recommending the approval of House Bill No. 8882 with amendments, taking into consideration Senate Bill No. 2163.

Sponsor: Senator Francis "Tol" N. Tolentino

MR. PRESIDENT:

The Committee on Local Government, to which was referred **House Bill No. 8882** introduced by Representatives Mark O. Go and Allen Jesse C. Mangaoang, entitled:

**"AN ACT
REVISING THE CHARTER OF THE CITY OF BAGUIO"**

taking into consideration **Senate Bill No. 2163**, introduced by Senator Imee R. Marcos, entitled:

**"AN ACT
REVISING THE CHARTER OF THE CITY OF BAGUIO"**

has considered the same and has the honor to report it back to the Senate with the recommendation that House Bill No. 8882, taking into consideration Senate Bill No. 2163, be approved with the following amendments:

1. On page 3, line 18, delete the words "city parks management officer" and replace with "**CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER**";
2. Still on page 3, line 21, delete the words "a city environment and natural resources officer";
3. Still on page 3, line 22, after the word "solid" insert the words "**AND LIQUID**";
4. Still on page 3, line 22, delete the conjunction "and" then after the word "officer" insert the phrase "**AND A CITY TRAFFIC AND TRANSPORTATION MANAGEMENT OFFICER**";
5. On page 5, line 7, after the word "people" insert the words "**OF BAGUIO CITY**";
6. Still on page 5, after line 17, on letter (b), delete the words "Twenty-five (25)" and replace with "**TWENTY-SEVEN (27)**";¹
7. On page 21, lines 23 to 25, delete the phrase "a holder of a college degree preferably in urban or environmental planning, development studies, economics, public administration, or any related course from a recognized college or university" and replace with the following phrase "**A HOLDER OF**

¹ Pursuant to Section 458(b) of R.A. No. 7160, otherwise known as the "Local Government Code of 1991."

PROFESSIONAL LICENSE AS AN ENVIRONMENTAL PLANNER AND, PREFERABLY, A LICENSED ENGINEER OR ARCHITECT”;

8. On page 28, lines 4 to 30, delete entire Section 39, and replace with a new Section 39 to read, thus:

“SEC. 39. CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER. - (A) THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER MUST BE A CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY, OF GOOD MORAL CHARACTER, WITH BACHELOR’S DEGREE PREFERABLY IN ENVIRONMENT MANAGEMENT, NATURAL RESOURCES MANAGEMENT OR URBAN/ENVIRONMENT PLANNING OR ANY OTHER RELATED COURSE FROM A RECOGNIZED COLLEGE OR UNIVERSITY, A FIRST GRADE CIVIL SERVICE ELIGIBLE OR ITS EQUIVALENT AND MUST HAVE ACQUIRED AT LEAST FIVE (5) YEARS EXPERIENCE IN ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT, PARKS MANAGEMENT AND/OR URBAN PLANNING.

(B) THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICER SHALL TAKE CHARGE OF THE CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICE, AND SHALL:

- 1) FORMULATE MEASURES FOR THE CONSIDERATION OF THE SANGGUNIANG PANLUNGSOD AND PROVIDE ASSISTANCE AND SUPPORT TO THE CITY MAYOR IN CARRYING**

OUT MEASURES TO ENSURE THE DELIVERY OF BASIC SERVICES RELATIVE TO ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT AS PROVIDED UNDER SECTION 17 AND THE PROVISION OF ADEQUATE FACILITIES RELATIVE TO PARKS SERVICES;

- 2) DEVELOP PLANS AND STRATEGIES AND, UPON APPROVAL THEREOF BY THE CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE WHICH HAVE TO DO WITH ENVIRONMENT, NATURAL RESOURCES, AND PARKS MANAGEMENT PROGRAMS AND PROJECTS WHICH THE CITY MAYOR IS EMPOWERED TO IMPLEMENT AND WHICH THE SANGGUNIANG PANLUNGSOD IS EMPOWERED TO PROVIDE FOR UNDER THE LOCAL GOVERNMENT CODE OF 1991, AS AMENDED;**
- 3) ESTABLISH, MAINTAIN, PROTECT, AND PRESERVE COMMUNAL FORESTS, WATERSHEDS, TREE PARKS, MANGROVES, GREENBELTS, COMMERCIAL FORESTS, AND SIMILAR FOREST PROJECTS LIKE INDUSTRIAL TREE FARMS AND AGRO-FORESTRY PROJECTS;**
- 4) PROVIDE EXTENSION SERVICES AND TECHNICAL, FINANCIAL, AND INFRASTRUCTURE ASSISTANCE TO BENEFICIARIES OF PARKS AND FOREST DEVELOPMENT PROJECTS;**
- 5) MANAGE AND MAINTAIN SEED BANKS AND PRODUCE SEEDLINGS FOR FOREST AND TREE PARKS;**

- 6) PROVIDE EXTENSION SERVICES AND RENDER ASSISTANCE FOR NATURAL RESOURCES-RELATED CONSERVATION AND UTILIZATION ACTIVITIES CONSISTENT WITH ECOLOGICAL BALANCE TO BENEFICIARIES OF FOREST DEVELOPMENT PROJECTS;**
- 7) COORDINATE WITH GOVERNMENT AGENCIES AND NON-GOVERNMENT ORGANIZATIONS IN THE IMPLEMENTATION OF MEASURES TO PREVENT AND CONTROL LAND, AIR, AND WATER POLLUTION WITH THE ASSISTANCE OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR);**
- 8) BE IN THE FRONTLINE OF THE DELIVERY OF SERVICES CONCERNING THE ENVIRONMENT AND NATURAL RESOURCES, PARTICULARLY IN THE RENEWAL AND REHABILITATION OF THE ENVIRONMENT AND IN THE AFTERMATH OF MAN-MADE AND NATURAL DISASTERS AND CALAMITIES;**
- 9) RECOMMEND MEASURES TO THE SANGGUNIANG PANLUNGSOD AND ADVISE THE CITY MAYOR ON ALL MATTERS RELATIVE TO THE PROTECTION, CONSERVATION, MAXIMUM UTILIZATION, APPLICATION OF APPROPRIATE TECHNOLOGY, AND OTHER MATTERS RELATED TO ENVIRONMENT AND NATURAL RESOURCES;
AND**
- 10) EXERCISE OTHER DUTIES AND FUNCTIONS AS PROVIDED FOR UNDER THE LOCAL GOVERNMENT CODE OF 1991, AS AMENDED,**

**AND THOSE THAT ARE PRESCRIBED BY LAW OR
ORDINANCE."**

9. On page 29, line 12, after the word "units" insert the words **"AND THE PRIVATE SECTOR";**

10. On page 33, line 32 until page 35, line 7, delete entire Section 45, and replace with a new Section 45 to read, thus:

**"SEC. 45. CITY TRAFFIC AND TRANSPORTATION
MANAGEMENT OFFICER. – (A) THE CITY TRAFFIC AND
TRANSPORTATION MANAGEMENT OFFICER MUST BE A
CITIZEN OF THE PHILIPPINES, A RESIDENT OF THE CITY,
OF GOOD MORAL CHARACTER, A TRAFFIC ENGINEER OR A
HOLDER OF A COLLEGE DEGREE RELATED TO TRAFFIC AND
TRANSPORTATION FROM A RECOGNIZED COLLEGE OR
UNIVERSITY, AND MUST HAVE ACQUIRED AT LEAST FIVE
(5) YEARS OF RELEVANT EXPERIENCE.**

**(B) THE CITY TRAFFIC AND TRANSPORTATION
MANAGEMENT OFFICER SHALL TAKE CHARGE OF THE CITY
TRAFFIC AND TRANSPORTATION MANAGEMENT OFFICE
AND SHALL:**

**(1) FORMULATE MEASURES FOR THE
CONSIDERATION OF THE SANGGUNIANG
PANLUNGSOD AND PROVIDE ASSISTANCE AND
SUPPORT TO THE CITY MAYOR IN CARRYING OUT**

MEASURES TO ENSURE DELIVERY OF BASIC SERVICES AND THE PROVISION OF ADEQUATE FACILITIES IN RELATION TO TRAFFIC AND TRANSPORTATION MANAGEMENT, INCLUDING PARKING STRUCTURES AND MANAGEMENT THEREOF;

(2) DEVELOP PLANS AND STRATEGIES AND, UPON THE APPROVAL OF THE CITY MAYOR, IMPLEMENT THE SAME, PARTICULARLY THOSE WHICH RELATE TO TRAFFIC AND TRANSPORTATION MANAGEMENT PROGRAMS, POLICIES, AND PROJECTS WHICH THE CITY MAYOR IS EMPOWERED TO IMPLEMENT AND THE SANGGUNIANG PANLUNGSOD IS EMPOWERED TO PROVIDE UNDER THE LOCAL GOVERNMENT CODE OF 1991;

(3) BE IN THE FRONTLINE OF THE DELIVERY OF SERVICES CONCERNING TRAFFIC AND TRANSPORTATION;

(4) CERTIFY OR ISSUE APPROPRIATE PERMITS TO PRIVATE INDIVIDUALS AND/OR ENTITIES INTENDING TO ESTABLISH PARKING STRUCTURES IN BAGUIO CITY AND DETERMINE APPROPRIATE FEES THEREFOR; AND

(5) RECOMMEND TO THE SANGGUNIANG PANLUNGSOD AND ADVISE THE CITY MAYOR ON ALL MATTERS RELATIVE TO PLANNING, MONITORING, AND IMPLEMENTATION OF POLICIES ON TRAFFIC AND TRANSPORTATION;

(C) EXERCISE POWERS AND PERFORM DUTIES AS PROVIDED FOR UNDER LAW OR ORDINANCE."

11. On page 37, lines 21 to 22, delete the phrase "and the Burnham Park Management Authority" and replace with the phrase "**BAGUIO CITY CREATIVE COUNCIL, ADVISORY COUNCIL, SMART CITY COUNCIL, IF ANY, AND ALL OTHER COMMITTEES AND/OR COUNCILS WHICH WILL BE CREATED AFTER THE EFFECTIVITY OF THIS ACT**";

12. On page 37, lines 28 to 29, delete the words ", otherwise known as the Free Patent Act";

13. Still on page 37, lines 30 to 31, delete the words "actual occupants thereon" and replace with the word "**APPLICANTS**";

14. On page 38, delete lines 1 to 4, and replace with the following paragraph:

"THE APPLICATION OF REPUBLIC ACT NO. 10023 SHALL ALWAYS CONSIDER THE ZONING ORDINANCE AND THE CITY LAND USE PLAN. HENCE, ALIENABLE AND DISPOSABLE PUBLIC LAND COVERED BY A TOWNSITE SALES APPLICATION FILED WITH THE DENR COVERING AREAS EXCEEDING TWO HUNDRED (200) SQUARE METERS MAY BE SUBDIVIDED FOR PROCESSING UNDER A RESIDENTIAL FREE PATENT APPLICATION, AND THE EXCESS AREA THEREOF SHALL BE PROCESSED THROUGH TOWNSITE SALES."

15. Still on page 38, line 6, after the word "meters," delete the word "more";

16. Still on page 38, line 10, after the word "individuals" insert the phrase "**BUT RATHER BE TITLED IN THE NAME OF THE CITY OF BAGUIO.**"

17. Still on page 38, line 21, after the word "claims" insert the phrase "**BUT SUCH**

REVIEW SHALL NOT INCLUDE THE DELINEATION PROCESSES FACILITATED BY THE NATIONAL COMMISSION ON INDIGENOUS PEOPLES (NCIP) PURSUANT TO REPUBLIC ACT NO. 8371, OTHERWISE KNOWN AS "THE INDIGENOUS PEOPLES' RIGHTS ACT OF 1997";

18. Still on page 38, delete lines 26 to 27, and replace with the following phrase **"CITY COMMITTEE ON URBAN PLANNING, LANDS, AND HOUSING, WITH DENR AS CO-CHAIR; THE NCIP AS VICE-CHAIR; AND THE JOHN HAY MANAGEMENT CORPORATION (JHMC) AS MEMBER."**;

19. Still on page 38, delete lines 28 to 32, and replace with a new Section 52 to read thus:

"SEC. 52. CITY WATERSHEDS. – THE BAGUIO CITY GOVERNMENT, IN COORDINATION WITH THE DENR, THE NATIONAL WATER RESOURCES BOARD (NWRB), AND THE BAGUIO WATER DISTRICT (BWD), SHALL PROTECT, CONSERVE, DEVELOP, AND SUSTAINABLY MANAGE ITS FORESTLANDS AND WATERSHEDS, AND IMPOSE PENAL SANCTIONS ON ANYONE WHO DESTROYS OR INFRINGES ON THE SAID AREAS AND WATER SOURCES OF THE CITY. THE FOREST RESERVATIONS AND WATER SOURCES WITHIN THE LANDS OF THE BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA) SHALL REMAIN UNDER THE JURISDICTION OF THE BCDA."

20. On page 39, lines 4 to 5, delete the phrase "legitimate ancestral lands are considered private properties or lands and are not part of the Baguio Townsite Reservation" and replace with the following phrase **"SHALL, INSOFAR AS**

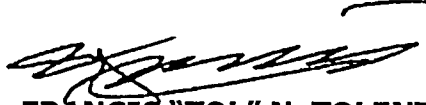
APPLICABLE, CONTINUE TO GOVERN CLAIMS RELATED TO ANCESTRAL LANDS AND DOMAINS IN THE CITY OF BAGUIO."

21. Still on page 39, line 14, delete "(6,254,175 sqm)" and replace with **"(6,254,105 sqm) SUBJECT TO FINAL SURVEY,";**

22. Finally, to renumber all Sections accordingly and subject to style.

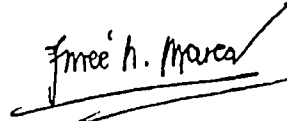
Respectfully submitted:

Chairperson



SEN. FRANCIS "TOL" N. TOLENTINO
Committee on Local Government

Vice Chairperson



SEN. IMEE R. MARCOS
Committee on Local Government

Members



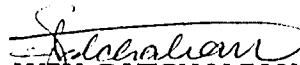
SEN. RONALD "BATO" M. DELA ROSA



SEN. CHRISTOPHER BONG GO



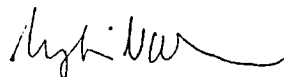
SEN. RAMON BONG REVILLA JR.



SEN. WIN GATCHALIAN



SEN. MARIA LOURDES NANCY S. BINAY



SEN. CYNTHIA A. VILLAR

SEN. PANFILO M. LACSON


SEN. JOEL VILLANUEVA

SEN. AQUILINO "KOKO" PIMENTEL III

Alonzo Hontiveros
SEN. RISA HONTIVEROS
*Hay interpellate
i propose amendments*


SEN. FRANCIS N. PANGILINAN

Ex Officio Members


SEN. RALPH G. RECTO
President Pro-Tempore


SEN. JUAN MIGUEL F. ZUBIRI
Majority Leader


SEN. FRANKLIN M. DRILON
Minority Leader

HON. VICENTE C. SOTTO III
Senate President



HOUSE OF REPRESENTATIVES

H. No. 8882

BY REPRESENTATIVES GO (M.) AND MANGAOANG, PER COMMITTEE REPORT NO. 798

AN ACT
REVISING THE CHARTER OF THE CITY OF BAGUIO

*Be it enacted by the Senate and the House of Representatives
of the Philippines in Congress assembled:*

ARTICLE I
GENERAL PROVISIONS

1 **SECTION 1. *Short Title.*** – This Act shall be known as the “*Revised Charter of the*
2 *City of Baguio*”.

3 **SEC. 2. *Declaration of Objectives and Core Values.*** – The objectives and aspirations of
4 the City of Baguio, hereinafter referred to as the City, are as follows:

5 (a) To make the City of Baguio a home of dynamic and diverse cultures; to be a
6 center of education, trade and tourism in consonance with the laws of nature and environment;
7 to be managed by sincere and steadfast leaders who are God-fearing in partnership with
8 responsible citizenry;

9 (b) To adopt an integrated life cycle approach to environmental protection and
10 management; preserve and restore the historical and heritage value of the City; promote eco-
11 cultural tourism and tourism-related microenterprises; ensure the sustenance of the City as an
12 educational center of Northern Luzon; and develop and implement an investment portfolio and a
13 progressive marketing strategy;

14 (c) To attain effectiveness and efficiency in local governance; to advance the city’s
15 competitiveness; and to uphold and promote the general welfare and ensure the delivery of basic
16 services; and

1 (d) To maximize the exercise of the proprietary functions of the City for the general
2 welfare; the provision of basic services and facilities, such as adequate and safe water supply,
3 effective liquid and solid wastes management, efficient traffic and transportation management,
4 sound housing and disaster risk reduction management policies; preserve and protect its natural
5 resources such as watersheds and other protected areas; and effectively manage its economic
6 enterprises and generate and utilize resources, subject to such limitations as provided for under
7 this Act;

8 In the pursuit of the foregoing purposes, public officials and employees of the City shall be
9 guided by the core values of service, integrity, competence, transparency, accountability, and
10 resourcefulness.

11 **SEC. 3. Territorial Boundaries.** –The City shall comprise the present territorial jurisdiction
12 of the City.

13 The foregoing provision shall be without prejudice to the resolution by the appropriate
14 agency or forum of any boundary dispute or case involving questions of territorial jurisdiction
15 between the City and the adjoining local government units (LGUs): *Provided*, That the territorial
16 jurisdiction of the disputed area or areas shall remain with the local government unit which has
17 existing administrative supervision over said area or areas until the final resolution of the case.

18 **SEC. 4. Corporate Powers of the City.** – The City is a political body corporate and as
19 such is endowed with the attributes of perpetual succession and possessed of the powers which
20 pertain to a municipal corporation to be exercised in conformity with the provisions of this
21 Charter. The City shall have the following corporate powers:

- 22 (1) To have continuous succession in its corporate name;
- 23 (2) To sue and be sued;
- 24 (3) To have and use a corporate seal;
- 25 (4) To acquire, hold and convey real and personal property;
- 26 (5) To enter into any contract and/or agreement; and
- 27 (6) To exercise such other powers, prerogatives or authority subject to the limitations
28 provided under Republic Act No. 7160, otherwise known as the Local Government
29 Code, as amended, this Act, or other applicable laws.

1 (e) Elective and appointive city officials shall receive such compensation, allowances, and
2 other emoluments as may be determined by law or ordinance, subject to the budgetary limitations
3 on personal services prescribed under Title Five, Book II of the Local Government Code of
4 1991, as amended: *Provided*, That no increase in compensation of the City Mayor, City Vice
5 Mayor and *Sangguniang Panlungsod* members shall take effect until after the expiration of the
6 full term of the local officials approving such increase.

7 **ARTICLE III**
8 **CITY MAYOR**

9 **SEC. 7. City Mayor.** – (a) The City Mayor, as the chief executive of the city government,
10 shall exercise such powers and perform such duties and functions as provided under Section 455
11 of the Local Government Code of 1991, as amended, and other laws and ordinances passed by the
12 *Sangguniang Panlungsod*.

13 The City Mayor shall receive a minimum monthly compensation corresponding to Salary
14 Grade Thirty (30) as prescribed under Republic Act No. 6758 otherwise known as the
15 “*Compensation and Position Classification Act of 1989*,” as amended, and the implementing
16 guidelines issued pursuant thereto.

17 **ARTICLE IV**
18 **CITY VICE MAYOR**

19 **SEC. 8. City Vice Mayor.** – The City Vice Mayor shall be the presiding officer of the
20 *Sangguniang Panlungsod* and shall exercise the duties and functions as provided under Section
21 456 of the Local Government Code of 1991, as amended, and other laws and ordinances passed
22 by the *Sangguniang Panlungsod*.

23 The City Vice Mayor shall receive a minimum monthly compensation corresponding to
24 Salary Grade Twenty-eight (28) as prescribed under the “*Compensation and Position*
25 *Classification Act of 1989*”, as amended and the implementing guidelines issued pursuant
26 thereto.

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ARTICLE V

SANGGUNIANG PANLUNGSOD

SEC. 9. Composition – (a) The *Sangguniang Panlungsod*, the legislative body of the City, shall be composed of the City Vice Mayor as presiding officer, the twelve (12) elected regular *Sangguniang Panlungsod* members, the president of the city chapter of the Liga ng mga Barangay, the president of the Pederasyon ng mga Sangguniang Kabataan, and the sectoral representatives for indigenous people.

(c) The regular members of the *Sangguniang Panlungsod*, and sectoral representatives shall be elected in the manner provided by law.

SEC. 10. Powers, Duties, Functions and Compensation. – (a) The *Sangguniang Panlungsod*, as the legislative body of the City, shall exercise the powers, duties and functions as provided under Section 458 of the Local Government Code of 1991, as amended, and other laws and ordinances passed by the *Sangguniang Panlungsod*. It shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the City and its inhabitants pursuant to Section 16 of the Local Government Code of 1991, as amended, and in the proper exercise of the corporate and general powers of the City as provided for under Sections 4 and 5 of this Charter.

(b) The members of the *Sangguniang Panlungsod* of the City shall receive a minimum monthly compensation corresponding to Salary Grade Twenty-five (25) as prescribed under the “*Compensation and Position Classification Act of 1989*”, as amended and the implementing guidelines issued pursuant thereto.

ARTICLE VI

PROCESS OF LEGISLATION

SEC. 11. Internal Rules of Procedure – (a) On the first regular session following the election of its members and within ninety (90) days thereafter, the *Sangguniang Panlungsod* shall adopt or update its existing rules of procedure.

(b) The rules of procedure shall provide for the following:

(1) The organization of the *Sanggunian* and the election of its officers as well as the creation of standing committees which shall include the committees on Appropriations and Finance; Ways and Means; Barangay Affairs; Education,

1 Culture and Historical Research; Employment, Livelihood and Cooperatives
2 and Persons with Disabilities; Ethics, Governmental Affairs and Personnel;
3 Health and Sanitation, Ecology and Environmental Protection; Laws, Human
4 Rights and Justice; Market, Trade and Commerce, and Agriculture; Public
5 Protection and Safety, Peace and Order; Public Utilities, Transportation and
6 Traffic Legislation; Public Works; Social Services, Women and Urban Poor;
7 Tourism, Special Events, Parks and Playground; Urban Planning, Lands and
8 Housing; Youth Welfare and Sports Development; the general jurisdiction of
9 each committee and the election of the chairman and members of each
10 committee;

11 (2) The order and calendar of business for each session;

12 (3) The legislative process;

13 (4) The parliamentary procedures which include the conduct of members during
14 sessions;

15 (5) The discipline of members for disorderly behavior and absences without
16 justifiable cause for four (4) consecutive sessions for which they may be
17 censured, reprimanded or excluded from the session, suspended for not more
18 than sixty (60) days or expelled: *Provided*, That the penalty of suspension or
19 expulsion shall require the concurrence of at least two-thirds (2/3) vote of all
20 the *Sanggunian* members: *Provided, further*, That a member convicted by final
21 judgment to imprisonment of at least one (1) year for any crime involving
22 moral turpitude shall be automatically expelled from the *Sanggunian*; and

23 (6) Such other rules as the *Sanggunian* may adopt.

24 **SEC. 12. Full Disclosure of Financial and Business Interests of Sangguniang**
25 ***Panlungsod* Members** – (a) Every *Sangguniang Panlungsod* member shall, upon assumption to
26 office, make a full disclosure of their business and financial interests. Such disclosure shall also
27 include a professional relationship or any relation by affinity or consanguinity within the fourth
28 civil degree, which a sanggunian member may have with any person, firm or entity affected by
29 any ordinance or resolution under consideration by the *Sanggunian* and which relationship may
30 result in conflict of interests. Such relationship shall include:

31 (1) Ownership of stock or capital, or investment in the entity or firm to which the
32 ordinance or resolution may apply; and

- 1 (2) Contracts or agreements with any person or entity which the ordinance or
2 resolution under consideration may affect.

3 In the absence of a specific constitutional or statutory provision applicable to the situation,
4 "conflict of interest" refers to a situation where it may be reasonably deduced that a member of
5 the *Sanggunian* may not act in the public interest due to some private, pecuniary or other
6 personal considerations that may tend to affect the exercise of judgment to the prejudice of the
7 service or the public.

8 (b) The disclosure required under this Act shall be made in writing and submitted to the
9 secretary of the *Sanggunian* or the secretary of the concerned committee. The disclosure shall, in
10 all cases, form part of the record of the proceedings and shall be made in the following manner:

11 (1) Disclosure shall be made before the member participates in the deliberations on
12 the ordinance or resolution under consideration: *Provided*, That if the member
13 did not participate during the deliberations, the disclosure shall be made before
14 voting on the ordinance or resolution on second and third readings; and

15 (2) Disclosure shall be made when a member takes a position or makes a privilege
16 speech on a matter that may affect the business interest, financial connection or
17 professional relationship described herein.

18 **SEC. 13. Sessions** – (a) On the first day of the session immediately following the election
19 of its members, the *Sangguniang Panlungsod* shall, by resolution, fix the day, time and place of
20 its sessions. The minimum number of regular sessions shall be once a week for the *Sangguniang*
21 *Panlungsod* and twice a month for the *Sangguniang Barangay*.

22 (b) When the public interest so demands, special sessions may be called by the City
23 Mayor or by a majority of the members of the *Sanggunian*.

24 (c) All *Sanggunian* sessions shall be open to the public unless a closed-door session is
25 ordered by an affirmative vote of a majority of the members present, there being a quorum, in the
26 public interest or for reasons of security, decency or morality. No two (2) sessions, regular or
27 special, may be held in a single day.

28 (d) In the case of special sessions of the *Sanggunian*, a written notice to the members
29 shall be served personally at the members' usual place of residence at least twenty-four (24)
30 hours before the special session is held.

31 Unless otherwise concurred in by two-thirds (2/3) vote of the *Sanggunian* members
32 present, there being a quorum, no other matters may be considered at a special session except
33 those stated in the notice.

1 (e) The *Sanggunian Panlungsod* shall keep a journal and record of its proceedings which
2 may be published upon resolution of the majority of its members.

3 **SEC. 14. Quorum** – (a) A majority of all the members of the *Sanggunian* who have been
4 elected and qualified shall constitute a quorum to transact official business. Should a question of
5 quorum be raised during a session, the presiding officer shall immediately proceed to call the roll
6 of the members and thereafter announce the results.

7 (b) Where there is no quorum, the presiding officer may declare a recess until such time
8 as a quorum is constituted, or a majority of the members present may adjourn from day to day
9 and may compel the immediate attendance of any member absent without justifiable cause by
10 designating a member of the *Sanggunian*, to be assisted by a member or members of the police
11 force assigned in the territorial jurisdiction of the City of Baguio, to locate and present the absent
12 member at the session.

13 (c) If there is still no quorum despite the enforcement of the immediately preceding
14 subsection, no business shall be transacted. The presiding officer, upon proper motion duly
15 approved by the members present, shall then declare the session adjourned for lack of quorum.

16 **SEC. 15. Approval of Ordinances** – (a) Every ordinance enacted by the *Sangguniang*
17 *Panlungsod* shall be presented to the City Mayor. If the City Mayor approves the same, the
18 signature of the Mayor shall be affixed on each and every page thereof; otherwise, the ordinance
19 shall be vetoed and returned with statements on the objections to the *Sanggunian*, which may
20 proceed to reconsider the same. The *Sanggunian* may override the veto of the City Mayor by
21 two-thirds (2/3) vote of all its members, thereby making the ordinance or resolution effective for
22 all legal intents and purposes.

23 (b) The veto shall be communicated by the City Mayor to the *Sanggunian* within ten (10)
24 days; otherwise, the ordinance shall be deemed approved as if it had been signed.

25 **SEC. 16. Veto Power of the City Mayor** – (a) the City Mayor may veto any ordinance of
26 the *Sangguniang Panlungsod* on the ground that it is *ultra vires* or prejudicial to the public
27 welfare, stating the reasons for the veto in writing.

28 (b) The City Mayor shall have the power to veto any particular item or items of an
29 appropriations ordinance, an ordinance or resolution adopting a local development plan and
30 public investment program or an ordinance directing the payment of money or creating liability.
31 In such case, the veto shall not affect the item or items which are not objected to. The vetoed
32 item or items shall not take effect unless the *Sangguniang Panlungsod* overrides the veto in the

1 manner herein provided; otherwise, the item or items in the appropriations ordinance of the
2 previous year corresponding to those vetoed, if any, shall be deemed re-enacted.

3 (c) The City Mayor may veto an ordinance or resolution only once. The *Sanggunian* may
4 override the veto of the City Mayor by two-thirds (2/3) vote of all its members, thereby making
5 the ordinance effective even without the approval of the City Mayor.

6 **SEC. 17. Review of Barangay Ordinances by the Sangguniang Panlungsod** – (a) Within
7 ten (10) days after their enactment, the *Sangguniang Barangay* shall furnish copies of all
8 barangay ordinances to the *Sangguniang Panlungsod* for review as to whether the ordinance is
9 consistent with law or city ordinances.

10 (b) If the *Sangguniang Panlungsod* fails to take action on barangay ordinances within thirty
11 (30) days from receipt thereof, the same shall be deemed approved.

12 (c) If the *Sangguniang Panlungsod* finds the barangay ordinances inconsistent with law or
13 city ordinances, the *Sangguniang Panlungsod* shall, within thirty (30) days from receipt thereof,
14 return the same with its comments and recommendations to the *Sangguniang Barangay*
15 concerned for adjustment, amendment or modification; in which case, the effectivity of the
16 barangay ordinance is suspended until such time as the revision called for is effected.

17

18 **SEC. 18. Enforcement of Disapproved Ordinances or Resolutions** – Any attempt to
19 enforce any ordinance or any resolution approving the local development plan and public
20 investment program after the disapproval thereof, shall be sufficient ground for the suspension or
21 dismissal of the official or employee concerned.

22

23 **SEC. 19. Effectivity of Ordinances or Resolutions** – (a) Unless otherwise stated in the
24 ordinance or the resolution approving the local development plan and public investment program,
25 the same shall take effect after ten (10) days from the date a copy thereof is posted in a bulletin
26 board at the entrance of the City Hall of Baguio, and in at least two (2) other conspicuous places
27 in the City of Baguio not later than five (5) days after approval thereof.

28 (b) The secretary of the *Sangguniang Panlungsod* shall cause the posting of an ordinance
29 or resolution in the bulletin board at the entrance of the City Hall, and in at least two (2)
30 conspicuous places in the City not later than five (5) days after approval thereof.

31 The text of the ordinance or resolution shall be disseminated and posted in Filipino or
32 English and in the language or dialect understood by the majority of the people in the City. ~~and~~
33 The secretary of the *Sangguniang Panlungsod* shall record such fact in a book kept for the
34 purpose, stating the dates of approval and posting.

1
2 (c) Ordinances with penal sanctions shall be posted at prominent places in City Hall, for a
3 minimum period of three (3) consecutive weeks. Such ordinances shall also be published in a
4 newspaper of general circulation within the City.

5
6 **ARTICLE VII**
7 **QUALIFICATIONS, DISQUALIFICATION AND SUCCESSION**
8 **OF ELECTIVE CITY OFFICIALS**

9 **SEC. 20. *Qualifications and Disqualifications.*** – The elective city officials of the City
10 shall possess the same qualifications and disqualifications as enumerated under Sections 39 and
40 respectively of the Local Government Code of 1991, as amended.

11 **SEC. 21. *Permanent Vacancy in the Offices of the City Mayor and the City Vice***
12 ***Mayor.*** – (a) If a permanent vacancy occurs in the office of the City Mayor, the City Vice Mayor
13 concerned shall become the City Mayor. If a permanent vacancy occurs in the office of the City
14 Vice Mayor, the highest ranking *Sangguniang Panlungsod* member or, in case of permanent
15 inability, the second highest ranking *Sangguniang Panlungsod* member shall become the City
16 Mayor or the City Vice Mayor, as the case may be. Subsequent vacancies in the said offices
17 shall be filled automatically by the other *Sanggunian* members according to their ranking as
18 defined herein.

19 (b) A tie between or among the highest ranking *Sangguniang Panlungsod* members shall
20 be resolved by drawing of lots.

21 (c) The successors as defined herein shall serve only for the unexpired terms of their
22 predecessors.

23 (d) For purposes of this Act, a permanent vacancy arises when an elective local official
24 fills in a higher vacant office, refuses to assume office, fails to qualify, dies, is removed from
25 office, voluntarily resigns, or is otherwise permanently incapacitated to discharge the functions of
26 the office.

27 (e) For purposes of succession as provided herein, ranking in the *Sanggunian* shall be
28 determined on the basis of the proportion of votes obtained by each winning candidate to the
29 total number of registered voters in the constituency in the immediately preceding local election.

30 **SEC. 22. *Permanent Vacancies in the Sangguniang Panlungsod.*** – Permanent
31 vacancies in the *Sangguniang Panlungsod* where automatic succession provided above does not
32 apply, shall be filled by appointment in the following manner:

1 (a) The President, through the Executive Secretary, shall make the aforesaid appointment.

2 (b) Only the nominee of the political party under which the *Sanggunian* member
3 concerned had been elected and whose elevation to the position next higher in rank created the
4 last vacancy in the *Sanggunian* shall be appointed in the manner hereinabove provided.

5 In the appointment herein mentioned, a nomination and a certificate of membership of the
6 appointee from the highest official of the political party concerned are conditions *sine qua non*,
7 and any appointment without such nomination and certification shall be null and void *ab initio*,
8 and shall be a ground for administrative action against the official responsible therefor.

9 (c) In case the permanent vacancy is caused by a *Sanggunian* member who does not
10 belong to any political party, the City Mayor shall, upon the recommendation of the
11 *Sanggunian*, appoint a qualified person to fill the vacancy.

12 (d) In case of vacancy in the representation of the youth and the barangay in the
13 *Sanggunian*, said vacancy shall be filled automatically by the official next-in-rank of the
14 organization concerned.

15 ARTICLE VIII

16 THE APPOINTIVE OFFICIALS OF THE CITY:

17 THEIR QUALIFICATIONS, FUNCTIONS, DUTIES AND RESPONSIBILITIES

18 **SEC. 23. Secretary to the Sangguniang Panlungsod.** – (a) There shall be a secretary to
19 the *Sangguniang Panlungsod* who shall be a career official with the rank and salary equal to a
20 head of a department or office.

21 (b) The Secretary to the *Sangguniang Panlungsod* must be a citizen of the Philippines, a
22 resident of the City of Baguio, of good moral character, a holder of a college degree preferably in
23 law, commerce, or public administration from a recognized college or university, and a first
24 grade civil service eligible or its equivalent.

25 (c) The Secretary to the *Sangguniang Panlungsod* shall take charge of the office of the
26 *Sangguniang Panlungsod*, and shall:

27 (1) Attend meetings of the *Sangguniang Panlungsod* and keep a journal of its
28 proceedings;

29 (2) Keep the seal of the City and affix it with signature to all ordinances,
30 resolutions, and other official acts of the *Sangguniang Panlungsod* and present
31 the same for the signature of the presiding officer;

- 1 (3) Forward to the City Mayor, for approval, copies of ordinances enacted by the
2 *Sangguniang Panlungsod* duly certified by the presiding officer, in the manner
3 provided in Section 54 of the Local Government Code of 1991, as amended;
- 4 (4) Forward to the Sangguniang Panlalawigan copies of duly approved ordinances
5 in the manner provided in Sections 56 and 57 of the Local Government Code of
6 1991, as amended;
- 7 (5) Furnish, upon the request of any interested party, certified copies of records of
8 public character in custody, upon payment to the City Treasurer of such fees as
9 may be prescribed by ordinance;
- 10 (6) Record in a book kept for the purpose, all ordinances and resolutions enacted or
11 adopted by the *Sangguniang Panlungsod*, with the dates of passage and
12 publication thereof;
- 13 (7) Keep the office and all non-confidential records therein open to the public
14 during usual business hours;
- 15 (8) Translate into the dialect used by the majority of the inhabitants all ordinances
16 and resolutions immediately after their approval and cause the publication of
17 the same together with the original version in the manner provided under the
18 Local Government Code of 1991, as amended;
- 19 (9) Take custody of the local archives and where applicable, the local library, and
20 annually account for the same; and
- 21 (10) Perform other duties and functions and exercise such other powers as provided
22 under the Local Government Code of 1991, as amended, and those that are
23 prescribed by law or ordinance.

24 **SEC. 24. City Treasurer.** – (a) The city treasurer shall be appointed by the Secretary of
25 the Department of Finance from a list of at least three (3) ranking eligible recommendees of the
26 City Mayor, subject to civil service law, rules and regulations.

27 (b) The City Treasurer shall be under the administrative supervision of the City Mayor,
28 and shall report regularly on the tax collection efforts of the City.

29 (c) The City Treasurer must be a citizen of the Philippines, a resident of the City of
30 Baguio, of good moral character, a holder of a college degree in commerce, public administration
31 or law from a recognized college or university, a first grade civil service eligible or its equivalent
32 and must have acquired for at least five (5) years experience in treasury or accounting service.

33 (d) The City Treasurer shall receive such compensation, emoluments and allowances as
34 may be determined by law.

1 (e) The City Treasurer shall take charge of the City Finance Department, and shall:

- 2 (1) Advise the City Mayor, the *Sangguniang Panlungsod* and other local
3 government and national officials concerned regarding the disposition of local
4 government funds and on such other matters relative to public finance;
5 (2) Take custody and exercise proper management of the funds of the City;
6 (3) Take charge of the disbursement of all funds of the City and such other funds
7 the custody of which may be entrusted to the City Treasurer by law or other
8 competent authority;
9 (4) Inspect private commercial and industrial establishments within the jurisdiction
10 of the City in relation to the implementation of tax ordinances pursuant to the
11 provisions of the Local Government Code of 1991, as amended;
12 (5) Maintain and update the tax information system of the City; and
13 (6) Perform other duties and functions, and exercise such other powers as provided
14 under the Local Government Code of 1991, as amended, and those that are
15 prescribed by law or ordinance.

16
17 **SEC. 25. City Assessor.** – (a) The City Assessor must be a citizen of the Philippines, a
18 resident of the City, of good moral character, a holder of a college degree preferably in civil or
19 mechanical engineering, commerce or any other related course from a recognized college or
20 university, a first grade civil service eligible or its equivalent, and must have acquired
21 experience in real property assessment work or in any related field for at least five (5) years
22 immediately preceding the date of the appointment.

23 (b) The City Assessor shall receive such compensation, emoluments and allowances as
24 may be determined by law.

25 (c) The City Assessor shall take charge of the City Assessor's Department, and shall:

- 26 (1) Ensure that all laws and policies governing the appraisal and assessment of real
27 properties for taxation purposes are properly executed;
28 (2) Initiate, review and recommend changes in policies and objectives, plans and
29 programs, techniques, procedures and practices in the evaluation and
30 assessment of real properties for taxation purposes;
31 (3) Establish a systematic method of real property assessment;
32 (4) Install and maintain real property identification and accounting systems;
33 (5) Prepare, install and maintain a system of tax mapping, showing graphically all
34 properties subject to assessment and gather all data concerning the same;

- 1 (6) Conduct frequent physical surveys to verify and determine whether all real
2 properties within the City are properly listed in the assessment rolls;
- 3 (7) Exercise the functions of appraisal and assessment primarily for taxation
4 purposes of all real properties in the City;
- 5 (8) Prepare a schedule of the fair market value of the different classes of real
6 properties in accordance with the provisions of the Local Government Code of
7 1991, as amended;
- 8 (9) Issue, upon request of any interested party, certified copies of assessment
9 records of real properties and all other records relative to its assessment, upon
10 payment of a service charge or fee to the City Treasurer;
- 11 (10) Submit every semester a report of all assessments, as well as cancellations and
12 modifications of assessments to the City Mayor and the *Sangguniang*
13 *Panlungsod*;
- 14 (11) Attend personally or through an authorized representative all sessions of the
15 Local Board of Assessment Appeals whenever the assessment is subject of the
16 appeal, and present or submit any information or record in the possession as
17 may be required by the Board; and
- 18 (12) Perform such other duties and functions, and exercise such other powers as
19 provided under the Local Government Code of 1991, as amended, and those
20 that are prescribed by law or ordinance.

21
22 **SEC. 26. City Engineer.** – (a) (a) The City Engineer must be a citizen of the Philippines, a
23 resident of the City, of good moral character, a licensed civil engineer and must have acquired at
24 least five (5) years experience in the practice of profession.

25 (b) The City Engineer shall receive such compensation, emoluments and allowances as
26 may be determined by law.

27 (c) The City Engineer shall take charge of the City Engineering Office, and shall:

- 28 (1) Initiate, review and recommend changes in policies and objectives, plans and
29 programs, techniques, procedures and practices in infrastructure development
30 and public works in general of the City;
- 31 (2) Advise the City Mayor on infrastructure, public works and other engineering
32 matters;
- 33 (3) Administer, coordinate, supervise and control the construction, maintenance,
34 improvement and repair of roads, bridges, other engineering and public works
35 projects of the City;

- 1 (4) Provide engineering services to the City, including investigation and survey,
2 engineering designs, feasibility studies and project management; and
3 (5) Perform such other duties and functions, and exercise such other powers as
4 provided under the Local Government Code of 1991, as amended, and those
5 that are prescribed by law or ordinance.

6 **SEC. 27. *City Buildings and Architecture Officer.*** – (a) The City Buildings and
7 Architecture Officer must be a citizen of the Philippines, a resident of the City, of good moral
8 character, a licensed architect or civil engineer, and must have acquired at least five (5) years
9 experience in the practice of architecture or civil engineering profession.

10 (b) The City Buildings and Architecture Officer shall take charge of the City Buildings
11 and Architecture Office, and shall:

- 12 1) Initiate, review, and recommend changes in policies and objectives, plans,
13 programs, techniques, procedures, practices, and guidelines on vertical
14 infrastructure development and other related public works for the City;
15 2) Administer, coordinate, supervise, and control the construction, maintenance,
16 improvement, and repair of vertical infrastructure development and other
17 related public works (i.e., signages and billboards, fences, etc.) in the City.
18 (i) Enforce the provisions of the National Building Code of the Philippines
19 and other issuances relevant to vertical infrastructure development;
20 (ii) Undertake the investigation and recommend appropriate actions on
21 violations of the National Building code of the Philippines and other
22 relevant issuances; and
23 (iii) Provide support or assistance in the enforcement of sanctions or decisions,
24 such as the demolition of structures, when necessary.
25 3) Prepare detailed engineering plans for vertical infrastructure development
26 projects and other related public works for the City;
27 4) Ensure compliance by all entities and individuals with the approved zoning plan
28 for the City;
29 5) Participate in the planning of special projects for the City and implement
30 components within its scope of responsibility;
31 6) Manage and maintain all city government-owned vertical structures; and
32 7) Perform such other duties and functions and perform other powers as provided
33 under the Local Government Code of 1991, as amended, and those that are
34 prescribed by law or ordinance.

1 **SEC. 28. City Health Officer.** – (a) The City Health Officer must be a citizen of the
2 Philippines, a resident of the City, of good moral character, a licensed medical practitioner, and
3 must have acquired experience at least five (5) years experience in the practice of the medical
4 profession.

5 (b) The City Health Officer shall receive such compensation, emoluments and allowances
6 as may be determined by law.

7 (c) The City Health Officer shall take charge of the Office of the City Health Services,
8 and shall:

9 (1) Supervise the personnel and staff of the said office, formulate program
10 implementation guidelines and rules and regulations for the operation of the
11 said office for the approval of the City Mayor in order to assist him in the
12 efficient, effective and economical implementation of health service program
13 geared to implement health-related projects and activities;

14 (2) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
15 provide technical assistance and support to the City Mayor in carrying out
16 activities to ensure the delivery of basic services and provision of adequate
17 facilities relative to health services provided under Section 17 of the Local
18 Government Code of 1991, as amended;

19 (3) Develop plans and strategies on the promotion of the health and well-being of
20 the citizenry, and upon approval thereof by the City Mayor; them through the
21 health programs and projects which the City Mayor is empowered to implement
22 and which the *Sangguniang Panlungsod* is empowered to provide under the
23 Local Government Code of 1991, as amended;

24 (4) In addition to the foregoing duties and functions, the city health officer shall:

25 (i) Formulate and implement policies, plans and projects to promote the
26 health of the people in the City;

27 (ii) Advise the City Mayor and the *Sangguniang Panlungsod* on matters
28 pertaining to health;

29 (iii) Execute and enforce all laws, ordinances and regulations relating to public
30 health;

31 (iv) Recommend to the *Sangguniang Panlungsod* through the Local Health
32 Board the passage of such ordinances necessary for the preservation of
33 public health;

- 1 (v) Recommend the prosecution of any violation of sanitary laws, ordinances
2 or regulations;
- 3 (vi) Direct the sanitary inspection of all business establishments selling food
4 items or providing accommodation such as hotels, motels, lodging
5 houses, and pension houses, in accordance with the Sanitation Code;
- 6 (vii) Conduct health information campaigns and render health intelligence
7 services;
- 8 (viii) Coordinate with other government agencies and nongovernmental
9 organizations involved in the promotion and delivery of health services;
- 10 (ix) Be in the frontline of the delivery of health services, particularly during
11 and in the aftermath of man-made and natural disasters and calamities;
12 and

13 (5) Perform such other duties and functions, and exercise such other powers as provided
14 under the Local Government Code of 1991, and those that are prescribed by law or ordinance.

15 **SEC. 29. City Civil Registrar.** – (a) The City Civil Registrar must be a citizen of the
16 Philippines, a resident of the City, of good moral character, a holder of a college degree from a
17 recognized college or university, a first grade civil service eligible or its equivalent, and must
18 have acquired at least five (5) years experience in civil registry work.

19 (b) The City Civil Registrar shall be responsible for the civil registration program in the
20 City of Baguio, pursuant to the Civil Registry Law, the Civil Code, and other pertinent laws,
21 rules and regulations issued to implement them.

22 (c) The City Civil Registrar shall take charge of the Office of the City Civil Registry, and
23 shall:

- 24 (1) Develop plans and strategies, and upon approval thereof by the City Mayor,
25 implement the same, particularly those which have to do with the management
26 and administration-related programs and projects which the City Mayor is
27 empowered to implement and which the *Sangguniang Panlungsod* is
28 empowered to provide under the Local Government Code of 1991, as amended;
- 29 (2) In addition to the foregoing duties and functions, the City Civil Registrar shall:
- 30 (i) Accept all registrable documents and judicial decrees affecting the civil
31 status of persons;
- 32 (ii) File, keep and preserve in a secure place the books required by law;
- 33 (iii) Transcribe and enter immediately upon receipt all registrable documents
34 and judicial decrees affecting the civil status of persons in the appropriate
35 civil registry books;

- 1 (iv) Transmit to the Office of the Civil Registrar-General, within the prescribed
2 period, duplicate copies of registered documents required by law;
- 3 (v) Issue certified transcripts or copies of any certificate or registered
4 documents upon payment of the required fees to the city treasurer;
- 5 (vi) Receive applications for the issuance of a marriage license and, after
6 determining that the requirements and supporting certificates and
7 publication thereof for the prescribed period have been complied with,
8 issue the license upon payment of the authorized fee to the City Treasurer;
9 and
- 10 (vii) Coordinate with the Philippine Statistics Authority (PSA) in conducting
11 educational campaigns for vital registration and assist in the preparation of
12 demographic and other statistics for the City of Baguio.
- 13 (3) Perform such other duties and functions, and exercise such other powers as
14 provided under the Local Government Code of 1991, as amended, and those
15 that are prescribed by law or ordinance.
- 16

17 **SEC. 30. City Accountant.** – (a) The City Accountant must be a citizen of the
18 Philippines, a resident of the City, of good moral character, a certified public accountant, and
19 must have acquired at least five (5) years experience in treasury or accounting service.

20 (b) The City Accountant shall receive such compensation, emoluments and allowances as
21 may be determined by law.

22 (c) The City Accountant shall take charge of both the Office of the City Accounting and
23 Internal Audit Services, and shall:

- 24 (1) Install and maintain an internal audit system in the City;
- 25 (2) Prepare and submit financial statements to the City Mayor and to the
26 *Sangguniang Panlungsod*;
- 27 (3) Appraise the *Sangguniang Panlungsod* and other officials on the financial
28 condition and operations of the City;
- 29 (4) Certify the availability of budgetary allotment to which expenditures and
30 obligations may be properly charged;
- 31 (5) Review supporting documents before the preparation of vouchers to determine
32 the completeness of requirements;
- 33 (6) Prepare statements of cash advances, liquidations, salaries, allowances,
34 reimbursements and remittances pertaining to the City;

- 1 (7) Prepare statements of journal vouchers and liquidation of the same and other
2 adjustments related thereto;
 - 3 (8) Post individual disbursements to the subsidiary ledger;
 - 4 (9) Maintain individual ledgers for officials and employees of the City pertaining to
5 payrolls and deductions;
 - 6 (10) Record and post details of purchased furniture, fixtures and equipment,
7 including disposal thereof, if any;
 - 8 (11) Account for all issued requests for obligations and maintain and keep all
9 records and reports related thereto;
 - 10 (12) Prepare journals and the analysis of obligations and maintain and keep all
11 records and reports related thereto; and
- 12 (d) Perform such other duties and functions, and exercise such other powers as provided
13 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
14 ordinance.

15 **SEC. 31. City Social Welfare and Development Officer.** – (a) The City Social Welfare
16 and Development Officer must be a citizen of the Philippines, a resident of the City, of good
17 moral character, a duly licensed social worker, a holder of a college degree preferably in
18 sociology, social work or any other related course obtained from a recognized college or
19 university, a first grade civil service eligible or its equivalent, and must have acquired at least
20 five (5) years experience in the practice of social work.

21 (b) The City Social Welfare and Development Officer shall receive such compensation,
22 emoluments and allowances as may be determined by law.

23 (c) The City Social Welfare and Development Officer shall take charge of the Office of
24 Social Welfare and Development, and shall:

- 25 (1) Formulate measures for the approval of the *Sangguniang Panlungsod* and
26 provide technical assistance and support to the City Mayor in carrying out
27 measures to ensure delivery of basic services and provision of adequate
28 facilities relative to social welfare and development services;
- 29 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
30 implement the same, particularly those which have to do with social welfare
31 programs and projects which the City Mayor is empowered to implement and
32 which the *Sangguniang Panlungsod* is empowered to provide;

- 1 (3) Identify the basic needs of the needy, the disadvantaged and impoverished and
2 develop and implement appropriate measures to alleviate their problems and
3 improve their living conditions;
- 4 (4) Provide relief and appropriate crisis intervention for victims of abuse and
5 exploitation and recommend appropriate measures to deter further abuse and
6 exploitations;
- 7 (5) Assist the City Mayor in implementing the barangay level program for the total
8 development and protection of children up to six (6) years of age;
- 9 (6) Facilitate the implementation of welfare programs for the disabled, elderly and
10 victims of drug addiction, the rehabilitation of prisoners and parolees, the
11 prevention of juvenile delinquency and such other activities which would
12 eliminate and minimize the ill-effects of poverty;
- 13 (7) Initiate and support youth welfare program that will enhance the role of youth
14 in nation-building;
- 15 (8) Coordinate with government agencies and non-governmental organizations
16 whose purpose is the promotion and the protection of all the needy,
17 disadvantaged, underprivileged or impoverished groups or individuals,
18 particularly those identified to be vulnerable and high risk to exploitation,
19 abuse and neglect;
- 20 (9) Be in the frontline of the delivery of services particularly those concerned with
21 immediate relief and assistance during and in the aftermath of man-made and
22 natural disasters and calamities;
- 23 (10) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
24 other matters related to social welfare and development services that will
25 improve the livelihood and living conditions of the City's inhabitants; and
- 26 (11) Perform such other duties and functions, and exercise such other powers as
27 provided under the Local Government Code of 1991, as amended, and those
28 that are prescribed by law or ordinance.

29
30 **SEC. 32 *The City Budget Officer.*** – (a) The City Budget Officer must be a citizen of the
31 Philippines, a resident of the City, of good moral character, a holder of a college degree
32 preferably in accounting, economics, public administration, or any related course from a
33 recognized college or university, a first grade civil service eligible or its equivalent, and must
34 have acquired at least five (5) years experience in government budgeting or in any related field.

35 (b) The City Budget Officer shall take charge of the City Budget Office, and shall:

- 1) Prepare forms, orders, and circulars embodying instructions on budgetary and appropriation matters for the signature of the City Mayor;
- 2) Review and consolidate the budget proposals of the different departments and offices of the City;
- 3) Assist the City Mayor in the preparation of the budget and during budget hearings;
- 4) Study and evaluate budgetary implementation of proposed legislation and submit comments and recommendations thereon;
- 5) Submit periodic budgetary reports to the Department of Budget and Management;
- 6) Coordinate with the City Treasurer, City Accountant, and City Planning and Development Office for the purpose of budgeting;
- 7) Assist the *Sangguniang Panlungsod* in reviewing the approved budgets of component barangays; and
- 8) Coordinate with the City Planning and Development Officer the formulation of the city development plan.

(c) Exercise such other duties and functions and perform other powers as provided for under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 33. *City Planning and Development Officer.* – (a) The City Planning and Development Officer must be a citizen of the Philippines, a resident of the City, of good moral character, a holder of a college degree preferably in urban or environmental planning, development studies, economics, public administration, or any related course from a recognized college or university, a first grade civil service eligible or its equivalent, and must have acquired for at least five (5) years experience in development planning or in any related field.

(b) The City Planning and Development Officer shall take charge of the City Planning and Development Office, and shall:

- 1) Formulate integrated economic, social, physical, and other development plans and policies for consideration of the City;
- 2) Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;
- 3) Integrate and coordinate all sectoral plans and studies undertaken by the different functional groups or agencies;

- 1 4) Monitor and evaluate the implementation of difference development programs,
2 projects and activities in the City in accordance with the approved development
3 plans;
- 4 5) Prepare comprehensive plans and other development planning documents for
5 the consideration of the local development council;
- 6 6) Analyze the income and expenditure patterns, and formulate and recommend
7 fiscal plans and policies for consideration of the Finance Committee of the City
8 as provided under the Local Government Code of 1991, as amended;
- 9 7) Promote people's participation in development planning within the City; and
- 10 8) Exercise supervision and control over the secretariat of the local development
11 council.

12 (c) Exercise such other duties and functions and perform other powers as provided for
13 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
14 ordinance.

15 **SEC. 34. City Administrator.** – (a) The City Administrator must be a citizen of the
16 Philippines, a resident of the City, of good moral character, a holder of a college degree
17 preferably in public administration, law or any other related course from a recognized college or
18 university, a first grade civil service eligible or its equivalent, and must have acquired at
19 least five (5) years experience in management and administrative work.

20 (b) The term of the city administrator is coterminous with that of the appointing
21 authority.

22 (c) The City Administrator shall receive such compensations, emoluments and
23 allowances as may be determined by law.

24 (d) The City Administrator shall take charge of the City Administrator's Office, and
25 shall:

- 26 (1) Develop plans and strategies and upon approval thereof by the City Mayor,
27 implement the same, particularly those which have to do with the management
28 and administration-related programs and projects which the City Mayor is
29 empowered to implement and which the *Sangguniang Panlungsod* is
30 empowered to provide under the Local Government Code of 1991, as amended;
- 31 (2) Assist in the coordination of the work of all the officials of the City under the
32 supervision, direction and control of the City Mayor, and for this purpose, may
33 convene the chiefs of offices and other officials of the local government unit;

- 1 (3) Establish and maintain a sound personnel program for the LGU designed to
2 promote career development and uphold the merit principle in the local
3 government service;
- 4 (4) Conduct a continuing organizational development of the City with the end in
5 view of instituting effective administrative reforms.
- 6 (5) Be in the frontline of the delivery of administrative support services,
7 particularly those related to situations during and in the aftermath of man-made
8 and natural disasters or calamities;
- 9 (6) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
10 matters relative to the management and administration of the City; and
- 11 (7) Perform such other duties and functions, and exercise such other powers as
12 provided under the Local Government Code of 1991, as amended, and those
13 that are prescribed by law or ordinance.
14

15 **SEC. 35. City Legal Officer.** – (a) The City Legal Officer must be a citizen of the
16 Philippines, a resident of the City, of good moral character, a member of the Integrated Bar of
17 the Philippines, and must have practiced law for at least five (5) years immediately preceding the
18 date of the appointment.

19 (b) The term of the city legal officer shall be coterminous with that of the appointing
20 authority.

21 (c) The City Legal Officer shall receive such compensation, emoluments and allowances
22 as may be determined by law.

23 (d) The City Legal Officer, the chief legal counsel of the City, shall take charge of the
24 Office of the City Legal Service, and shall:

- 25 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
26 provide legal assistance and support to the City Mayor in carrying out the
27 delivery of basic services and provisions of adequate facilities;
- 28 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
29 implement the same, particularly those which have to do with programs and
30 projects related to legal services which the City Mayor is empowered to
31 implement and which the *Sangguniang Panlungsod* is empowered to provide;
- 32 (3) Represent the City in all civil actions and special proceedings wherein the local
33 government unit or any official thereof, in official capacity, is a party:
34 *Provided, That, in actions or proceedings where the City of Baguio is a party*
35 *adverse to the provincial government or to another component city or*

1 municipality, a special legal officer may be employed to represent the adverse
2 party;

- 3 (4) When required by the City Mayor or *Sanggunian*, draft ordinances, contracts,
4 bonds, leases and other instruments involving any interest of the City and
5 provide comments and recommendations on any instruments already drawn;
- 6 (5) Render an opinion in writing on any question of law when requested to do so by
7 the City Mayor or *Sanggunian*;
- 8 (6) Investigate or cause to be investigated any local official or employee for
9 administrative neglect or misconduct in office and recommend the appropriate
10 action to the City Mayor or *Sanggunian*, as the case may be;
- 11 (7) Investigate or cause to be investigated any person, firm or corporation holding
12 any franchise of exercising any public privilege for failure to comply with any
13 term or condition in the grant of such franchise or privilege, and recommending
14 appropriate action to the City Mayor or *Sanggunian*, as the case may be;
- 15 (8) When directed by the City Mayor or *Sanggunian*, initiate and prosecute, in the
16 interest of the City, any civil action on any bond, lease or other contract upon
17 any breach or violation thereof;
- 18 (9) Review and submit recommendations on ordinances approved and executive
19 orders issued by component units;
- 20 (10) Recommend measures to the *Sangguniang Panlungsod* and advise the City
21 Mayor on all matters related to upholding the rule of law;
- 22 (11) Be in the frontline of protecting human rights and prosecuting any violations
23 thereof, particularly those which occur during and in the aftermath of man-
24 made and natural disasters or calamities; and
- 25 (12) Perform such other duties and functions, and exercise such other powers as
26 provided under the Local Government Code of 1991, as amended, and those
27 that are prescribed by law or ordinance.

28 **SEC. 36. City General Services Officer.** – (a) The City General Services Officer must
29 be a citizen of the Philippines, a resident of the City, of good moral character, a holder of a
30 college degree in public administration, business administration or business management from
31 a recognized college or university, a first grade civil service eligible or its equivalent, and must
32 have acquired at least five (5) years experience in general services, including the management
33 of supply and property.

1 (b) The City General Services Officer shall receive such compensation, emoluments and
2 allowances as may be determined by law.

3 (c) The City General Services officer shall take charge of the Office of the General
4 Services, and shall:

- 5 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
6 provide technical assistance and support to the City Mayor in carrying out
7 measures to ensure the delivery of basic services and provision of adequate
8 facilities that require general services expertise in technical support services;
- 9 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
10 implement the same, particularly those which have to do with the general
11 services that are supportive of the welfare of the inhabitants of the City which
12 the City Mayor is empowered to implement and which the *Sangguniang*
13 *Panlungsod* is empowered to provide;
- 14 (3) Take custody of and be accountable for all properties, real or personal, owned
15 by the City, and those granted to it in the form of donation, reparation,
16 assistance and counterpart of joint projects;
- 17 (4) With the approval of the City Mayor, assign building or land space to local
18 officials or other public officials, who by law, are entitled to the space;
- 19 (5) Recommend to the City Mayor the reasonable rental rates for local government
20 properties, whether real or personal, which will be leased to public or private
21 entities by the local government;
- 22 (6) Recommend to the City Mayor reasonable rental rates of private properties
23 which may be leased for the official use of the City;
- 24 (7) Maintain and supervise janitorial, security, landscaping and other related
25 services in all local government public buildings and other real property,
26 whether owned or leased by the local government unit;
- 27 (8) Collate and disseminate information regarding prices, shipping and other costs
28 of supplies and other items commonly used by the local government unit;
- 29 (9) Perform archival and record management with respect to records of offices and
30 departments of the local government unit;
- 31 (10) Perform all other functions pertaining to supply and property management
32 heretofore performed by the local government treasurer and enforce policies on
33 records creation, maintenance and disposal;
- 34 (11) Be in the frontline of general services-related activities, such as the possible
35 and imminent destruction or damage to records, supplies, properties, and

1 structure materials or debris, particularly during and in the aftermath of man-
2 made and natural disasters and calamities;

3 (12) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
4 matters relative to general services; and

5 (13) Perform such other duties and functions, and exercise such other powers as
6 provided under the Local Government Code of 1991, as amended, and those
7 that are prescribed by law or ordinance.

8 **SEC. 37. City Veterinarian.** – (a) The City Veterinarian must be a citizen of the
9 Philippines, a resident of the City, of good moral character, a licensed doctor of veterinary
10 medicine, and must have practiced veterinary profession for at least three (3) years immediately
11 preceding the date of the appointment.

12 (b) The City Veterinarian shall receive such compensation, emoluments and allowances
13 as may be determined by law.

14 (c) The City Veterinarian shall take charge of the Office of the Veterinary Services, and
15 shall:

16 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
17 provide technical assistance and support to the City Mayor in carrying out
18 measures to ensure the delivery of basic services and provision of adequate
19 facilities;

20 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
21 implement the same, particularly those which have to do with veterinary-related
22 activities which the City Mayor is empowered to implement and which the
23 *Sangguniang Panlungsod* is empowered to provide;

24 (3) Advise the City Mayor on all matters pertaining to the slaughter of animals for
25 human consumption and the regulation of slaughterhouses;

26 (4) Regulate the keeping of domestic animals;

27 (5) Regulate and inspect poultry, milk and dairy products for public consumption;

28 (6) Enforce all laws and regulations for the prevention of cruelty to animals;

29 (7) Take the necessary measures to eradicate, prevent or cure all forms of animal
30 diseases;

31 (8) Be in the frontline of veterinary-related activities, such as the outbreak of
32 highly contagious and deadly diseases and in situations resulting in the
33 depletion of animals for work and for human consumption, particularly those

1 arising from and in the aftermath of man-made and natural disasters or
2 calamities;

3 (9) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
4 matters relative to veterinary services which will increase the number and
5 improve the quality of livestock, poultry and other domestic animals used for
6 work or human consumption; and

7 (10) Perform such other duties and functions, and exercise such other powers as
8 provided under the Local Government Code of 1991, as amended, and those
9 that are prescribed by law or ordinance.

10 **SEC. 38. City Human Resource Management Officer.** – (a) The City Human Resource
11 Management Officer must be a citizen of the Philippines, a resident of the City, of good
12 moral character, a human resource management or development practitioner, a holder of a
13 college degree in management or any other related course from a recognized college or
14 university, a first grade civil service eligible or its equivalent, and must have acquired at least
15 five (5) years experience in the practice of human resource management or development, the
16 administration, execution, coordination, and supervision of activities involving personnel
17 operations, and the implementation of civil service laws, rules and regulations.

18 (b) The City Human Resource Management Officer shall take charge of the
19 Human Resource Management Office, and shall:

- 20 1) Develop a human resource management program for approval by the City
21 Mayor and the *Sangguniang Panlungsod*;
- 22 2) Assist the City Mayor in implementing the City's policies and programs
23 relative to recruitment and selection, appointment, training, promotion,
24 compensation, and other personnel actions involving officials and employees of
25 the City;
- 26 3) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
27 matters relative to human resource management and development;
- 28 4) Establish and maintain a sound personnel program for the City designed to
29 promote career development and uphold the merit principle in the local
30 government service; and
- 31 5) Conduct a continuing organization development of the City, with the end view
32 of instituting effective administrative reforms.

1 (c) Exercise such other powers and perform other duties and functions as provided under
2 the Local Government Code of 1991, as amended, and those that are prescribed by law or
3 ordinance.

4 **SEC. 39. City Parks Management Officer.** – (a) The City Parks Management Officer
5 must be a citizen of the Philippines, a resident of the City, of good moral character, a duly
6 licensed sanitary engineer or a holder of a college degree in forestry, watershed and parks and
7 recreation management, or any other related course from a recognized college or university, a
8 first grade civil service eligible or its equivalent and must have acquired at least five (5) years
9 experience in solid and liquid waste management, general sanitation, forestry, watershed and
10 parks management.

11 (b) The City Parks Management Officer shall take charge of the City Parks Management
12 Office, and shall:

- 13 1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
14 provide assistance and support to the City Mayor in carrying out measures to
15 ensure the delivery of basic services and the provision of adequate facilities
16 relative to parks services;
- 17 2) Develop plans and strategies and, upon approval thereof by the City Mayor,
18 implement the same, particularly those which have to do with parks
19 management programs and projects which the city mayor is empowered to
20 implement and which the *Sangguniang Panlungsod* is empowered to provide
21 for under the Local Government code of 1991, as amended;
- 22 3) Be in the frontline of the delivery of services concerning the parks, particularly
23 in the renewal and rehabilitation of parks and in the aftermath of man-made and
24 natural disasters and calamities; and
- 25 4) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
26 matters relative to protection, conservation, application of technology,
27 maintenance and other matters related to parks management.

28 (c) Exercise such other powers and perform other duties and functions as provided for
29 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
30 ordinance.

31 **SEC. 40. City Tourism Officer.** – (a) The City Tourism Officer must be a citizen of
32 the Philippines, a resident of the City, of good moral character, a holder of a college degree
33 preferably with specialized training in tourism development obtained from a recognized college

1 or university, a first grade civil service eligible or its equivalent, and must have acquired at
2 least five (5) years experience in the implementation of programs on tourism development.

3 (b) The City Tourism Officer shall take charge of the City Tourism Office, and shall:

- 4 1) Encourage the City to enact local legislation adopting the Department of
5 Tourism (DOT) accreditation standards for tourism facilities and services;
- 6 2) Ensure a pleasant experience and stay of tourists while at the time protecting
7 the interests, welfare and rights of the City;
- 8 3) Develop tourist products and destinations that will benefit the City and its local
9 community;
- 10 4) Pursue the implementation of the national tourism master plans, the national
11 ecotourism strategy and the area specific plans of national and local
12 government units; and
- 13 5) Support the local government unit in promoting festivals, fiestas and other
14 tourism-related activities.

15 (c) Perform such other duties and functions and exercise other powers as provided for
16 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
17 ordinance

18 **SEC. 41. City Public Information Officer.** – (a) The City Public Information Officer
19 must be a citizen of the Philippines, a resident of the City, of good moral character, a holder of
20 a college degree preferably in journalism, mass communications or any related course from a
21 recognized college or university and a first grade civil service eligible or its equivalent. The
22 city public information officer must have acquired at least five (5) years experience in writing
23 articles and research papers or in writing for print, television or broadcast media.

24 (b) The City Public Information Officer shall receive such compensation, emoluments
25 and allowances as may be determined by law.

26 (c) The term of the City Public Information Officer shall be coterminous with that of the
27 appointing authority;

28 (d) The City Public Information Officer shall take charge of the Office of the City
29 Information and Community Relations Department, and shall:

- 30 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
31 provide technical assistance and support to the City Mayor in providing the
32 information and research data required for the delivery of basic services and
33 provision of adequate facilities so that the public becomes aware of said
34 services and may fully avail of the same;

- 1 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
2 implement the same, particularly those which have to do with public
3 information and research data to support programs and projects which the City
4 Mayor is empowered to implement and which the *Sangguniang Panlungsod* is
5 empowered to provide;
- 6 (3) Provide relevant, adequate and timely information to the local government unit
7 and its residents;
- 8 (4) Furnish information and data on the local government agencies or offices as
9 may be required by law or ordinance; and non-governmental organizations to
10 be furnished to said agencies and organizations;
- 11 (5) Maintain effective liaison with the various sectors of the community on matters
12 and issues that affect the livelihood and the quality of life of the City's
13 inhabitants and encourage support for programs of the local and national
14 government.
- 15 (6) Be in the frontline in providing information during and in the aftermath of man-
16 made and natural calamities and disasters or calamities, with special attention
17 to the victims thereof, to help minimize injuries and casualties during and after
18 the emergency, and to accelerate relief and rehabilitation;
- 19 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
20 matters relative to public information and research data as it relates to the total
21 socioeconomic development of the City; and
- 22 (8) Perform such other duties and functions, and exercise such other powers as
23 provided under the Local Government Code of 1991, as amended, and those
24 that are prescribed by law or ordinance.

25 **SEC. 42. City Librarian.** – (a) The City Librarian must be a citizen of the Philippines,
26 a resident of the City, of good moral character, a holder of a college degree preferably in
27 library science or any related course from a recognized college or university, a licensed
28 librarian, a first grade civil service eligible or its equivalent, and must have acquired at least
29 five (5) years experience in library administration.

30 (b) The City Librarian shall take charge of the City Library; and shall

- 31 1) Formulate plans and programs to carry out a responsive and effective delivery of
32 free library services to students, professionals, and the general public;
- 33 2) Determine policies, rules and regulations on the operation and management of the
34 City Library;

- 1 3) Acquire library facilities and equipment;
- 2 4) Manage the procurement of books, periodicals, documents, and papers of research
3 value through purchase, donation, or allocation from the National Library for
4 the collection development of the City library, either in print or in digital
5 format;
- 6 5) Maintain and continually upgrade the operation of the internet and electronic
7 library (e-library) services of the City Library in order to keep abreast with the
8 fast changing trends in information and science and technology for fast and
9 global access to unlimited information.
- 10 6) Maintain and continually upgrade the operation of the online public access catalog
11 or computerized catalog for easier and faster access to the various collections of
12 the City Library;
- 13 7) Adopt and administer a system of classifying, cataloguing, filing, indexing and
14 labeling in the preparation of library reading materials, in print and digital
15 format, in accordance with the modern trends of library science;
- 16 8) Prepare the annual budget of the City Library; submit appropriate reports; rates
17 efficiency rating of subordinates; and attend meetings, conferences, and
18 seminars;
- 19 9) Provide technical assistance in the establishment and operation of barangay
20 libraries in the City pursuant to Republic Act No. 7743 otherwise known as the
21 Philippine Library Law; and
- 22 10) Maintain the upkeep of the City Library building and its premises, and
23 safeguard and preserve its contents.

24 (c) Exercise such other powers and perform other duties and functions as provided for
25 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
26 ordinance.

27 **SEC. 43. City Agriculturist.** – (a) The City Agriculturist must be a citizen of the
28 Philippines, a resident of the City, of good moral character, a holder of a college degree
29 preferably in agriculture or any other related course from a recognized college or university, a
30 first grade civil service eligible or its equivalent, and must have practiced the profession in
31 agriculture or have acquired at least five (5) years experience in related field.

32 (b) The City Agriculturist shall receive such compensation, emoluments and allowances as
33 may be determined by law.

1 (c) The City Agriculturist shall take charge of the Office for Agricultural Services, and
2 shall:

- 3 (1) Formulate measures for the approval of the *Sangguniang Panlungsod* and
4 provide technical assistance and support to the City Mayor in carrying out said
5 measures to ensure the delivery of basic services and provision of adequate
6 facilities relative to agricultural services;
- 7 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
8 implement the same, particularly those which have to do with agricultural
9 programs and projects which the City Mayor is empowered to implement and
10 which the *Sangguniang Panlungsod* is empowered to provide;
- 11 (3) In addition to the foregoing duties and functions, the City Agriculturist shall:
- 12 (i) Ensure that maximum assistance and access to resources in the production,
13 processing and marketing of agricultural, ~~and~~ aquacultural, and marine
14 products are extended to farmers, fishermen, and local entrepreneurs;
- 15 (ii) Conduct or cause to be conducted location-specific agricultural researches
16 and assist in making available the appropriate technology arising out of and
17 disseminating information on basic research on crops, prevention and
18 control of plant diseases and pests, and other agricultural matters which
19 will maximize productivity;
- 20 (iii) Assist the City Mayor in the establishment and extension services of
21 demonstration farms on aquaculture and marine products;
- 22 (iv) Enforce rules and regulations relating to agriculture and aquaculture; and
23 (v) Coordinate with government agencies and non-governmental organizations
24 which promote agricultural productivity through applied technology
25 compatible with environmental integrity.
- 26 (4) Be in the frontline of the delivery of basic agricultural services, particularly
27 those needed for the survival of the City's inhabitants during and in the
28 aftermath of man-made and natural disasters and calamities;
- 29 (5) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
30 other matters related to agriculture and aquaculture which will improve the
31 livelihood and living conditions of the inhabitants; and
- 32 (6) Perform such other duties and functions, and exercise such other powers as
33 provided under the Local Government Code of 1991, as amended, and those
34 that are prescribed by law or ordinance.

1 **SEC. 44. City Population Officer.** – (a) The City Population Officer must be a citizen of
2 the Philippines, a resident of the City, of good moral character, a holder of a college degree
3 preferably with specialized training in population development from a recognized college
4 or university, a first grade civil service eligible or its equivalent and must have acquired at
5 least five (5) years experience in the implementation of programs on population development
6 or responsible parenthood.

7 (b) The City Population Officer shall receive such compensation, emoluments and
8 allowances as may be determined by law.

9 (c) The City Population Officer shall take charge of the Office on Population
10 Development, and shall:

- 11 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
12 provide technical assistance and support to the City Mayor in carrying out
13 measures to ensure the delivery of basic services and provision of adequate
14 facilities relative to the integration of the population development principles
15 and in providing access to said services and facilities;
- 16 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
17 implement the same, particularly those which have to do with the integration of
18 population development principles and methods in program and projects which
19 the City Mayor is empowered to implement and which the *Sangguniang*
20 *Panlungsod* is empowered to provide; and
- 21 (3) Assist the City Mayor in the implementation of the constitutional provisions
22 relative to population development and the promotion of responsible
23 parenthood;
- 24 (4) Establish and maintain an updated data bank for program operations,
25 development planning and an educational program to ensure the people's
26 participation in and understanding of population development;
- 27 (5) Implement appropriate training programs geared at developing among residents
28 their unique history, identity, and cultural heritage; and
- 29 (6) Perform such other duties and functions, and exercise such other powers as
30 provided under the Local Government Code of 1991, as amended, and those
31 that are prescribed by law or ordinance.

32 **SEC. 45. City Environment and Natural Resources Officer.** – (a) The City
33 Environment and Natural Resources Officer must be a citizen of the Philippines, a resident of the
34 City, of good moral character, a holder of a college degree preferably in environment, forestry,

1 agriculture, or any other related course from a recognized college or university, a first grade
2 civil service eligible or its equivalent, and must have acquired at least five (5) years experience
3 in environmental protection and ecology, and natural resources management, conservation, and
4 utilization work.

5 (b) The City Environment and Natural Resources Officer shall receive such
6 compensation, emoluments and allowances as may be determined by law.

7 (c) The City Environment and Natural Resources Officer shall take charge of the Office
8 of the Environment Service, and shall:

- 9 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
10 provide assistance and support to the City Mayor in carrying out measures to
11 ensure the delivery of basic services and provision of adequate facilities relative
12 to environment and natural resources services as provided under Section 17 of
13 the Local Government Code of 1991, as amended;
- 14 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
15 implement the same, particularly those which have to do with environment and
16 natural resources programs and projects which the City Mayor is empowered to
17 implement and which the *Sangguniang Panlungsod* is empowered to provide;
- 18 (3) Establish, maintain, protect and preserve communal forests, watersheds, tree
19 parks, mangroves, greenbelts, commercial forests and similar forest projects
20 like industrial tree farms and agro-forestry projects;
- 21 (4) Provide extension services to beneficiaries of forest development projects and
22 technical, financial and infrastructure assistance;
- 23 (5) Manage and maintain seed banks and produce seedlings for forest and tree
24 parks;
- 25 (6) Provide extension services to beneficiaries of forest development projects and
26 render assistance for natural resources-related conservation and utilization
27 activities consistent with ecological balance;
- 28 (7) Coordinate with government agencies and nongovernmental organizations in
29 the implementation of measures to prevent and control land, air and water
30 pollution with the assistance of the Department of Environment and Natural
31 Resources (DENR);
- 32 (8) Be in the frontline of the delivery of services concerning the environment and
33 natural resources, particularly in the renewal and rehabilitation of the
34 environment during and in the aftermath of man-made and natural disasters and
35 calamities;

- 1 (9) Recommend measures to the *Sangguniang Panlungsod* and advise the City
2 Mayor on all matters relative to the protection, conservation, maximum
3 utilization, application of appropriate technology and other matters related to
4 the environment and natural resources; and
5 (10) Perform such other duties and functions, and exercise such other powers as
6 provided under the Local Government Code of 1991, as amended, and those
7 that are prescribed by law or ordinance.

8 **SEC. 46. City Cooperatives Officer.** – (a) The City Cooperatives Officer must be a
9 citizen of the Philippines, a resident of the City, of good moral character, a holder of a college
10 degree preferably in business administration with special training on cooperatives or any
11 related course from a recognized college or university, a first grade civil service eligible or its
12 equivalent, and must have acquired at least five (5) years experience in cooperatives
13 development, organization and management.

14 (b) The City Cooperatives Officer shall receive such compensation, emoluments and
15 allowances as may be determined by law.

16 (c) The City Cooperatives Officer shall take charge of the Office for the Development of
17 Cooperatives, and shall:

- 18 (1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and
19 provide technical assistance and support to the City Mayor in carrying out
20 measures to ensure the delivery of basic services and the provision of facilities
21 through the development of cooperatives, and in providing access to such
22 services and facilities;
23 (2) Develop plans and strategies, and upon approval thereof by the City Mayor,
24 implement the same, particularly those which have to do with the integration of
25 cooperatives principles and methods in programs which the City Mayor is
26 empowered to implement and which the *Sangguniang Panlungsod* is
27 empowered to provide;
28 (3) Assist in the organization of cooperatives;
29 (4) Provide technical and other forms of assistance to existing cooperatives to
30 enhance their viability as an economic enterprise and social organization;
31 (5) Assist cooperatives in establishing linkages with government agencies and
32 nongovernment organizations involved in the promotion and integration of the
33 concept of cooperatives in the livelihood of the people and other community
34 activities;

- 1 (6) Be in the frontline of cooperative organization, rehabilitation or viability-
2 enhancement, particularly during and in the aftermath of man-made and natural
3 calamities or disasters, to aid in their survival and, if necessary, subsequent
4 rehabilitation;
- 5 (7) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all
6 other matters relative to cooperatives development and viability enhancement
7 which will improve the livelihood and quality of life of the inhabitants; and
- 8 (8) Perform such other duties and functions, and exercise such other powers as
9 provided under the Local Government Code of 1991, as amended, and those
10 that are prescribed by law or ordinance.

11 **SEC. 47. City Solid and Liquid Wastes Management Officer.** – (a) The City Solid and
12 Liquid Wastes Management Officer must be citizen of the Philippines, a resident of the City, of
13 good moral character, a holder of a college degree preferably in environment, ecology,
14 engineering, solid and liquid wastes management or any related course from a recognized college
15 or university, and a holder of a first grade civil service eligibility or its equivalent. He must have
16 acquired at least five (5) years experience in environmental and natural resources management,
17 conservation and utilization or environmental engineering.

18 (b) The City Solid and Liquid Wastes Management Officer shall take charge of the Office
19 of the City Solid and Liquid Wastes Management, and shall:

- 20 1) Initiate the formulation and implementation of a comprehensive and integrated
21 Solid and Liquid Wastes Management and Monitoring Plan (SLWMMP) for
22 the City in accordance with the parameters of sustainable urban development
23 and management set for the City and all related national and local
24 environmental laws, standards and issuances.

The City Solid and Liquid Wastes Management Officer shall:

- 25 (i) Develop and recommend specific policies, guidelines, plans and programs,
26 practices, techniques and measures to implement component or details of
27 solid and liquid wastes management plan;
- 28 (ii) Consult and coordinate with all concerned sectors of the City in the
29 formulation, implementation and monitoring of the SLWMMP and its
30 component such as the solid waste management, liquid waste management,
31 air ambience, water quality and watershed management.
- 32 (iii) Enforce regulatory measures to manage properly solid and liquid wastes as
33 provided in national and local legal issuances; and

1 (iv) Source out assistance in all forms from international, national and local
2 partners to ensure implementation of the SLWMMP and its components,
3 subject to the approval and guidelines set by the city government;

4 2) Operate and maintain facilities and equipment related to the components of
5 SLWMMP; and

6 3) Review sewerage plans submitted to the office of the building official for the
7 issuance of building permits and endorse the application if result of the review
8 is favourable.

9 (c) Exercise such other powers and perform other duties and functions as provided for
10 under the Local Government Code of 1991, as amended, and those that are prescribed by law or
11 ordinance.

12 **ARTICLE IX**
13 **BOARDS AND COUNCILS**

14 **SEC. 48. *Boards and Councils.*** – The local boards and councils created pursuant to the
15 Local Government Code of 1991, as amended, such as the City School Board, City Health
16 Board, City Development Council, and City Peace and Order Council, shall continue to exist
17 and function as provided for by law. Other local bodies such as the City Tourism Council, the
18 City Convention and Visitors Bureau, the Sister-Cities Committee, the Character City
19 Committee, the City Traffic and Transportation Management Committee, Office of the Local
20 Zoning Officer the City Disaster and Risk Reduction Management Council, the City Solid
21 Waste Management Board, the City Market Authority, and the Burnham Park Management
22 Authority shall continue to exist and function as provided for by law or ordinance.

23 **ARTICLE X**
24 **BAGUIO TOWNSITE RESERVATION AND WATERSHEDS**

25 **SEC. 49. *Alienable and Disposable Lands.*** – All alienable and disposable lands within
26 the Baguio Townsite Reservation shall be disposed of and awarded by the Department of
27 Environment and Natural Resources (DENR) through the grant of residential free patent,
28 townsite sales, or other modes of disposition pursuant to Republic Act No. 10023, otherwise
29 known as the Free Patent Act; Commonwealth Act No. 141, otherwise known as the Public
30 Land Act; and such other laws authorizing the disposition of the lands to qualified actual
31 occupants thereon.

1 The application of Republic Act No. 10023 shall always consider the Zoning Ordinance
2 and the City Land Use Plan. Hence, alienable and disposable public land covered by a townsite
3 sales application filed with the DENR covering areas exceeding two hundred (200) square
4 meters shall not be subdivided for processing under a residential free patent application.

5 Alienable and disposable lands between roads and titled properties and lands adjoining
6 legal easements along creeks and rivers with an area of two hundred (200) square meters, more
7 or less, and which are not occupied by houses nor covered by vested rights, shall be
8 immediately delineated, marked and corners monumented not later than twelve (12) months
9 from the effectivity of this Act, and shall form part of the greenbelt areas of Baguio City and not
10 be awarded to private individuals.

11 **SEC. 50. *Conduct of Subdivision Survey.*** – In coordination with the Department of
12 Environment and Natural Resources (DENR), the City shall advance the cost for the conduct of a
13 subdivision survey of all its alienable and disposable public lands which are part of its townsite
14 reservation in accordance with its land use development plan, and segregate therein the areas for
15 public use such as road systems, greenbelt areas, playground lots, health center sites, school sites
16 and danger zones, as determined by geosciences experts of the Mines and Geosciences Bureau
17 (MGB) of the DENR.

18 **SEC. 51. *Special Committee on Lands.*** - There shall be created a Special Committee on
19 Lands to assist the DENR and to serve as venue for the resolution of all land-related issues in the
20 City. It shall protect the interest of the City and its long-time occupants, especially in the review
21 of (i) all ancestral land claims; (ii) the conversion of lands; and (iii) disposition of public lands
22 including, if possible, the streamlining of the modes of disposition to those most appropriate for
23 the City in order to achieve a balanced development while ensuring land tenure security and
24 equity.

25 The Special Committee on Lands shall be chaired by the City Mayor or Vice-Mayor or the
26 Committee on Land Use and Urban Development, with DENR as co-chair and National
27 Commission on Indigenous Peoples (NCIP) as vice-chair.

28 **SEC. 52. *City Watersheds.*** – The Baguio City Government shall protect, preserve and
29 develop its watersheds and shall impose penal sanctions on anyone who infringes on the said
30 water sources of the City. The forest reservations and water sources within the Bases
31 Conversion and Development Authority (BCDA) lands shall remain under the jurisdiction of the
32 BCDA.

